



SEVENOAKS DAY NURSERY

Staff with children in the workplace

To qualify to bring a child to work you must be the parent or have parental responsibility for a child who lives with you. As numbers in the Nursery are strictly regulated this will be dependent on there being a vacancy in the age group of your child. Places are given strictly as set down in our Admissions Policy.

Your child will qualify up to 1st September following his/her 5th birthday for the Nursery.

The scheme is open to all employees who are eligible to apply regardless of gender, seniority, level of pay or length of service.

The Trustees have agreed that as a member of staff you will qualify for a 40% discount on fees due for your children. If you leave your position as a member of Sevenoaks Day Nursery staff you will no longer qualify for concessions. Your child's place in the Nursery will remain.

This policy was adopted at a meeting of the Trustees of Sevenoaks Day Nursery in January 2011 and amended in April 2025.

Stephanie Jenkinson
Chair